



Student Volunteer Application

Boaz & Ruth, Inc.
3030 Meadowbridge Road
Richmond, VA 23222
Phone: 804-329-4900
Fax: 804-329-0129
www.BoazandRuth.com

General Info - Please print or type

Date: _____

Name _____
Last First Middle

Address _____
Street City & State Zip Code

Telephone Home _____ Work _____ Cell _____

Email _____

Gender _____ Date of Birth _____

Emergency Contacts

Primary Contact _____ Relationship _____

Phone Number _____ Email Address * _____

Secondary Contact _____ Relationship _____

Phone Number _____ Email Address * _____

Education

- High School Graduate/ GED Some College College Grad
Graduate Studies Trade School

Name of School _____

Year of Graduation _____ Major/ Minor _____

Other Personal Affiliations (civic organizations, church) _____

Volunteer Information

Does this volunteer experience fulfill any requirement? _____

If yes, who is your supervisor? Name _____

Affiliation _____

Phone Number _____ Email _____

How many hours do you need to complete? _____

When do you need to complete your hours? _____

Will your supervisor need a formal evaluation at the end of your service? _____

**Current/Past Employment
Employed/ Reason for leaving**

Dates

**Current/Past Volunteer Experience
Responsibilities**

Dates

Personal Interests/ Talents

How did you hear about Boaz and Ruth?

Who We Are

Boaz & Ruth is a faith-based nonprofit operating at 3030 Meadowbridge Road in Highland Park. Our name comes for the story in scripture, where God brings two people together (Boaz & Ruth), crossing social, economic and geographic boundaries in order to bring about healing and restoration. The three major aspects of our mission are: 1) Empowering: to provide transitional jobs, life skills, emotional competencies, and entrepreneurship opportunities for individuals seeks to move beyond poverty; 2) Rebuilding: to serve as an economic catalyst for the severely depressed Highland Park commercial district; and 3) Connecting: to provide an opportunity for all residents of Richmond to connect across divisions that characterize our city.

Policies and Standards of Conduct

Dress - Please wear collard shirts (tucked in), Khakis, slacks and/or nice jeans. Shorts and T-shirts are not permitted. No open toe shoes please.

Demeanor - be mindful that this is a place of business. Please try to conduct yourself in a professional manner, bearing in mind appropriate noise levels.

Absences & Schedule changes - at times, we need to schedule your service hours with our staff due to an important project and/or need. Therefore it is important that you contact the volunteer coordinator at least 24 hours prior to your service time for rescheduling purposes. Three missed scheduled service commitments without proper notification may result in the forfeiture of future service opportunities.

Off-site Hours - all volunteer hours conducted off site must be approved by the volunteer coordinator in advance.

Relationships - Romantic and/or overtly affectionate relationships during volunteer hours at Boaz and Ruth time are not permitted. Participation in such actions are strictly prohibited. This is for the safety of all parties involved. Additionally, if you ever feel intimidated or threatened by anyone in our facilities, Boaz & Ruth is committed to intervening on your behalf. Please report your concerns immediately to a the proper staff member on the Connecting team. We are dedicated to have a safe and comfortable volunteer environment.

Money - we discourage the exchange of money and gifts between any volunteers, Boaz & Ruth members, and Highland Park residents with the exception of special celebrations.

Signature _____

Date _____